



PNAVA Policies and Procedures

Discretionary Fund, President Policy

Policy Number: 8.4 Reviewed: 10/2021 Revised: 10/2021 EB Reviewed & Approved: 1/2022 Original Date: 8/2017
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PURPOSE

To provide the president a discretionary fund for PNAVA expenses.

POLICY

There shall be an annual budget allocated for the discretionary fund to support the professional functions in the capacity that represents the association.

PROCEDURE

The president shall:

1. Have a discretionary fund budget of \$250.00.
2. Disburse the fund solely for the PNAVA benefit.
3. Not exceed the allowable amount allocated; additional funding maybe disbursed with the approval of the Executive Board.
4. Provide and submit receipts of expenditures to the treasurer for accountability and record keeping.

REFERENCE (S)

ATTACHMENT(S)

1. Revision History



PNAVA Policies and Procedures

Attachment 1: Revision History

Original Author: Norma Bariso 2017
President: Hilo Laxa, 2017
Reviewed: 10/2021 P&P Committee
President: 2020-2022 Catherine Paler